

## **Party Planning Time Line**

The following is a time line, which should prove useful in planning the music for your reception and/or wedding ceremony.

### **10 - 12 weeks or more prior to your party:**

- \_\_\_\_\_ Call or email to request an updated version of our current song list and our wedding agenda planning sheet, if needed.
  - \_\_\_\_\_ Select songs for your ceremony (if applicable). You can find suggested songs in the planning section of our website. [www.arielmusicandevents.com/plan](http://www.arielmusicandevents.com/plan)
  - \_\_\_\_\_ Select the special songs for your reception. You can find suggested songs for intro music, wedding songs, parent dances, cake cutting songs, etc. on our website in the planning section.
  - \_\_\_\_\_ Compile a list of songs that you prefer from our song list, noting your favorites. You can also create a “do not play” list. We won’t be offended! This is your party and it should represent your taste in music!
- Note: we will perform approximately 40 – 45 songs in a four-hour reception. If you choose only 15 songs, then we will add to your selection. If you choose 60 songs, we will select from your preferred list. This is meant to be a guide, not an exact list of what the band should play.

### **8 - 10 weeks or more prior to your party:**

- \_\_\_\_\_ Call or email us to check if we know the songs that you have selected that are not on our song list, to get suggestions for special songs, and / or to discuss any questions or concerns you might have regarding plans for your ceremony and / or reception.
- \_\_\_\_\_ Complete the wedding intros & agends. Include youtube links for the versions of the songs that the band needs to learn for you.

### **6 – 8 weeks or more prior to your party:**

- \_\_\_\_\_ Email your completed wedding agenda, along with your compiled list of preferred songs.
- \_\_\_\_\_ Set up an appointment with us to review the details of your party. All of the details will be thoroughly discussed at this time, along with pronunciations for your introductions, and the timing of all the details of your wedding celebration.

Please don’t hesitate to call us anytime if you have any questions. We feel privileged to be a part of your special day and look forward to making it a big success!

Happy planning!

*Elizabeth*

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